

**Oahe Child Development Center
Policy Council Meeting Minutes
Monday, April 25, 2022**

Policy Council Members Present: Courtney Geigle, Jill Caauwe, Ginny Kaus, Ona Arnold, Bryce Lawrence, Christine Flax, Katie Big Eagle and Kimmie LeCompte.

OCDC Staff Present: Pat Hoffman, Kim Leiferman, Sue Glodt

Call to Order: 6:01 pm

Quorum Established: 6:01 pm

Approval of Agenda: Motion to approve agenda with the additions of ACF-PI-HS-22-02, Spirit of United Way Partner Agency Award, and Zonta under Announcements, and COLA/Quality Improvement Application under New Business made by Christine, 2nd by Ona; motion carried.

Announcements:

- ACF-PI-HS-22-02
2.28% COLA increase and Quality Improvement funds based on funded enrollment
- Spirit of United Way Partner Agency Award presented by United Way to OCDC
Pat and Courtney spoke at United Way allocations meeting. United Way was impressed with parent explaining how OCDC impacted their family.
- Zonta Award-made a donation to the Crisis Fund.

Consent Agenda:

Minutes
EHS Monthly Report
HS Monthly Report
Meals/ Snacks
Financial Statement
Credit Card Statement

Motion to approve consent agenda made by Bryce, 2nd by Christine; motion carried.

Board Report: Katie attended and reported that financials were discussed in addition to other agenda topics, Pat attended and presented CLASS scores, and the Nurses spoke about services in the Health and Safety area. Policy Council members received Board minutes in their packets.

Old Business:

None

New Business:

Self-Assessment Summary and Action Plan-

In January, program goals were analyzed, and strategies brainstormed. Math, social skills, healthy eating and activity, CLASS scores, and dental treatment were discussed. Strategies were then narrowed down and selected to create an action plan.

Motion to approve Self-Assessment Summary and Action Plan made by Ginny, 2nd by Christine; motion carried.

Quarterly Monitoring Reports

Family Services surveyed parents to see how they prefer to be given information, nurses reported that out of 162 children, 34 had been identified as in need of dental treatment and 27 of those had received dental treatment.

Motion to approve Quarterly Reports made by Ginny, 2nd by Bryce; motion carried.

Parent Handbook

Additions or Subtractions to the handbook were explained by Pat: Added phone number, parent engagement, In-kind support, Jones County information, class start times, importance of attendance - chronic absences, and updated phone numbers for resources.

Motion to approve Parent Handbook made by Christine, 2nd by Kimmie; motion carried.

Parent Survey Results

2021-22 Parent Survey Results were shared with Policy Council.

Motion to accept Parent Survey Results made by Ona, 2nd by Kimmie; motion carried.

Vehicle Sale

Two vehicles will go up for sale; 2013 and 2014 Nissan Pathfinder, both with approx. 40,000 miles; currently estimated value at \$14,000-\$17,000. The income from the sale will go towards the purchase of a new vehicle.

Motion to approve sale of vehicles made by Ona, 2nd by Christine; motion carried.

Parent Activity Fund Idea

Policy Council to start brainstorming on ideas for the next school year. Wanting funds to be spent by February 2023.

COLA & Quality Improvement

Staff wages and the wage scale will increase a total of 3.2% with COLA and Quality Improvement funds. The remaining funds will go toward Gas and Vehicle Repairs and Service.

Motion to approve COLA and Quality Improvement Application made by Kimmie, 2nd by Christine; motion carried.

Training:

Education & Child Development including Anti-Bias, School Readiness, and Services to Pregnant Women- (Pat)

Highlighted points include the inclusion of adult and children, assessments will be changing for the 2022-23 school year, description given of the Pregnant Women program.

Motion to adjourn at 7:08 pm made by Kimmie and Christine 2nd; motion carried.

Next Meeting – May 23, 2022, 5:30 p.m. Dinner, 6:00 p.m. Business Meeting.